



Extraction Assistant

Paris, ON | Full-time

Aleafia Health is committed to being Canada's leading patient-focused healthcare enterprise offering medical cannabis care. Our mission is to build a global cannabis brand. Through education, research, and development, we will advance the cultivation and science of medically authorized cannabis.

The Extraction Assistant, under the direction of the Extraction Supervisor, is primarily responsible for operation and maintenance of extraction, processing and packaging equipment.

ESSENTIAL FUNCTIONS

- Production and refinement of cannabis oil and various cannabis oil formulations according to established SOPs.
- Operation and maintenance of extraction, processing and packaging equipment.
- Execution of milling, decarboxylation, extraction, winterization, filtration and distillation of cannabis materials.
- Formulation of various cannabis derived products including 2.0 formats
- Will be expected to follow the production schedule, completing tasks and meeting timelines.
- Handling of cryogenic fluids and compressed gases.
- Troubleshooting equipment and method issues.
- Complete documentation as required by SOPs.
- Maintain strict inventory records using documentation and an in-house ERP Software.
- Cleaning of premises, instruments, machines and materials as required
- Will adhere to all occupational health and safety regulations and Company policies.
- Other duties as assigned.

ROLE REQUIREMENTS/ABILITIES

Experience / Education

- Degree or diploma in Science/Engineering and/or 3+ years of relevant work experience (Chemistry preferred)
- 1-3 years of wet lab experience
- Strong Chemistry background
- Experience operating a supercritical CO2 extractor or packaging equipment
- Experience with botanical extractions
- Experience with high pressure fittings and tubing
- Experience working in a GMP environment is considered an asset
- Experience working for a licensed cannabis producer is also considered an asset



Skills & Abilities

- Strong written & verbal communication skills with ability to comprehend detailed instructions
- Ability to work in a fast-paced environment
- Ability to communicate efficiently and effectively across all work groups
- Ability to prioritize and manage conflicting demands
- Ability to sit and stand for extended periods of time
- Ability to work individually as well as part of a team with little supervision
- Demonstrated time management skills
- Self motivated, highly organized, and strong record-keeping skills
- High level of integrity and work ethic
- Strong Computer Skills (Google Suite, ERP systems)
- Strong motor skills
- High attention to detail
- Flexible to work off shift hours
- Ability to lift up to 50 pounds

Note: The chosen applicant will be required to successfully complete reference checks and a criminal background check.

We appreciate the interest by all candidates however we will be contacting those that best fit the requirements. Aleafia Health welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. If you are selected to participate in the recruitment process, please inform Human Resources of any accommodations you may require. Aleafia Health will work with you in an effort to ensure that you are able to fully participate in the process.

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