



## Sanitation Associate

Paris, ON | Full-time

Aleafia Health is committed to being Canada's leading patient-focused healthcare enterprise offering medical cannabis care. Our mission is to build a global cannabis brand. Through education, research, and development, we will advance the cultivation and science of medically authorized cannabis.

Reporting directly to the Production Supervisor, the Sanitation Associate is responsible for the cleaning and sanitation of all equipment and facilities to ensure a safe and clean work environment as well as the safety and quality of our products. The Sanitation Associate is responsible for following procedures and coordinating with Quality Assurance (QA) to ensure sanitation standards are met based on Good Manufacturing Practice (GMP) requirements. They are required to disassemble, clean, and sanitize production and processing equipment. As well as clean and sanitize floor surfaces, offices and employee welfare areas ensuring they are maintained in clean and good working condition, refilling of sanitary products and soap in the washrooms and gowning areas.

### ESSENTIAL FUNCTIONS

- Use approved chemicals to clean and disinfect equipment and surfaces
- Disassemble, sanitize, and reassemble cannabis and food processing equipment
- Clean and sanitize production and processing rooms
- Restock soap, sanitizer, and personal protective equipment (PPE) in the designated areas
- Sweep and mop floors
- Oversee the day-to-day functionality of the sanitation department.
- Complete scheduled sanitation tasks and monitor hours required for completion of job assignments and quality of work.
- Accurately complete all applicable documentation such as cleaning & sanitizing records and logs.
- Responsible for following a Master Sanitation Schedule of items that require daily and periodic attention.
- Assure all sanitation work is properly completed in a timely fashion for production to commence/resume operations.
- Follow company policies and enforcement of cannabis, food safety and health and safety regulations.
- Inspect cleanliness of surfaces and take adequate corrective actions as needed.
- Inspect equipment before and after sanitation to assure that equipment is in proper working condition.
- Work closely with QA and QC to achieve the desired level of sanitation to prevent contamination or alteration of product, packaging material, contact and non-contact surfaces.
- Work closely with the maintenance department to address any maintenance related issues that arise or that would affect the sanitation departments functionality.



- Monitor cleaning chemical inventory and coordinate purchasing requirements with procurement.
- Ensure all occupational health and safety guidelines are adhered to and appropriate PPE is worn by sanitation staff.
- Fill in for Key production staff when time allows or as necessary.
- Adhere to all occupational health and safety regulations and Company policies.
- Other duties as assigned.

## ROLE REQUIREMENTS/ABILITIES

### Experience / Education

- High School Diploma, GED or Equivalent
- 1-2 Years of Experience in cleaning and sanitation role
- Experience in Pharmaceutical, Food, Cannabis or CPG industry
- Experience in GMP facility is considered an asset

### Skills & Abilities

- Ability to pass criminal background check is required
- Excellent interpersonal and communication skills
- Ability to communicate and read labels in English
- High attention to detail and self-motivated
- Strong motor skills
- Ability to work in a fast-paced environment
- Strong organizational and record-keeping skills
- Ability to work individually as well as part of a team
- High level of integrity and work ethic
- Continuous Improvement mindset
- Flexible to work off shift hours
- Must have own transportation as we are not on a public transportation route

**Note:** The chosen applicant will be required to successfully complete reference checks and a criminal background check.

*We appreciate the interest by all candidates however we will be contacting those that best fit the requirements. Aleafia Health welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. If you are selected to participate in the recruitment process, please inform Human Resources of any accommodations you may require. Aleafia Health will work with you in an effort to ensure that you are able to fully participate in the process.*

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